

Document: AG-POL-001  
Version: REV 1  
Date: 07.06.18

**Health and Safety Policy  
Statement**



## **HEALTH & SAFETY POLICY STATEMENT**

### **Document purpose and scope**

This document sets out the Health and Safety policy of The Armstrong Group (Scotland) Ltd and its subsidiary operating companies (Molplant Construction Ltd, Armstrong Waste Management Ltd, Armstrong Properties (Scotland) Ltd, Armstrong Renewables (Scotland) Ltd), collectively known as 'Armstrong Group'. It covers activities undertaken by the Group throughout all office locations and operations. This policy statement should be read in conjunction with the Armstrong Group Health & Safety Arrangement Policy AG-POL-002.

This document will be reviewed for continued suitability, will be communicated within the Armstrong Group and, wherever appropriate, made available to interested parties. The review interval for this document is annually.

Our HSMS is designed to support continual improvement in the efficiency and effectiveness of our operations to help us provide a service that meets or exceeds the expectations of our clients and other interested parties. We are committed to eliminating risks and reducing OH&S risks wherever possible; and to consult and actively seek workers participation, and workers representation should they exist.

### **Policy statement**

Effective health and safety management is of prime importance to our business and we are committed to the continuous improvement of our health and safety performance.

We aim to cause no harm to people and will work with clients, suppliers, the workforce and other stakeholders towards achieving these goals. We will comply with all legislative requirements pertaining to health and safety as its minimum standard.

We aim to pursue high standards of health and safety management as an integral part of efficient management of the business, ensuring that business decisions take proper account of health and safety implications.

The company will consult with employees and others under our control on health and safety matters to ensure that this policy and its arrangements are maintained.

We will ensure that all employees are provided with adequate training, instruction and information to enable them to safely undertake their work activities.

Armstrong Group will ensure health and safety risks arising from our work activities are fully and effectively controlled, cooperating with clients and other contractors.

Adequate resources will be provided, including finance and competent health and safety advice to achieve the aims of this policy. We will continue to set ourselves objectives and targets and enforce a position of continual improvement.

The company shall employ a consistent framework for the management of health and safety issues across its operations. We will maintain, review and report annually on health and safety performance.

### **Responsibilities**

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The Armstrong Group Board is accountable for the effectiveness of the Health & Safety Management System (HSMS), its integration into business processes and ensuring it achieves its intended outcomes. It is responsible for the content and implementation of this policy.

The IMS Manager is responsible for ensuring our HSMS conforms to the requirements of OHSAS 18001 and for reporting on the performance of the HSMS. Operating Company Directors and the Group Managing Director are responsible for taking measures to help their staff act in compliance with this policy. All Managers are required to check that their staff are aware of this policy. All staff are required to comply with the policy requirements and share responsibility for our performance in implementing it.

**Implementation**

We maintain our HSMS within our established process-based Integrated Management System (IMS) which also controls and documents our environmental and quality management processes.

Our IMS is a documented system with defined processes and procedures that enable us to provide services that consistently meet client and other applicable statutory and regulatory requirements. All IMS policies, procedures and documents are accessible by all staff by means of electronic access or physical copies in agreed locations. The Armstrong Group Board, which comprises of members of all subsidiary companies, sets quality objectives and annual targets aligned to our business strategy. We monitor and measure our performance against these targets throughout the year and cascade the results throughout the Group. We provide adequate and appropriate resources, including people, infrastructure and working environments, to establish, implement, maintain and improve the IMS. We assess the continuing suitability, adequacy and effectiveness of our IMS via regular management reviews and we seek the feedback of our employees and customers to ensure we are always striving for improvement.

Strategic risks and opportunities associated with internal and external issues that may affect the ability of the IMS to achieve its intended outcomes are addressed in our risks and opportunities register which is reviewed by the Armstrong Group Board periodically. Specific operational risks and opportunities are managed through our operational processes.

We operate a system of approved suppliers to manage the appointment and subsequent review of the performance of our suppliers. We work with our suppliers to ensure their quality management systems support the provision of an appropriate level of service. We conduct internal audits of our IMS in accordance with our planned audit schedule to ensure consistent conformity to requirements. Feedback from audits is communicated across the Group to ensure we can continue to learn and improve our services.

**Approval**

This document was approved by the Board of the Armstrong Group (Scotland) Limited on **June 2018**

Signed:

A handwritten signature in black ink, appearing to read 'Brian Winter'.

**Date: June 2018**

Brian Winter  
Group Managing Director